**Access, Retention & Completion Committee Meeting Agenda & Minutes**

**Date:** February 27, 2018 / 1:30 – 3:00 pm / Location: CC 126 / Chair: Jennifer Anderson / Recorder: Michell Gipson

**Members:** ASG Admin, Chris Sweet, Christina Bruck, Dustin Bare, Jaime Clarke, Jennifer Anderson, Jim Martineau, John Ginsburg, John Phelps, Josh Aman, Karen Ash, Lisa Net Reynolds, Lori Hall, Max Wedding, Ryan Stewart, Ariane Rakich, Joan Jagodnik, Michell Gipson, Adam Wickert and­­ Alexis Zavala.

**Present:**

**Absent: Karen Ash, Max Wedding**

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| **Topic/Item** | **Presenter** | **Discussion** | **Action/Decision** |
| **Committee Business – 5 Minutes** |  |
| Review and approve previous meeting minutes | Lisa Reynolds  |  |  |
| Introducing New Members | John Ginsburg | * New ASG representative Alexis Zavala
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| **Steering & Policy Subcommittee Updates – 15 Minutes** |  |
| **Policy Updates**  | Lisa Reynolds  | * Update on feedback from President’s Council on the Registration/Late Registration policy
* First ARC review of the Deactivating Student Accounts policy – See attached document
* Final review and approval of Credit Load policies – See attached document
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| **Access/Recruitment Subcommittee - 20 Minutes** |  |
| **Committee Updates** | Ariane Rakich | * Applicant Postcard
* High School Outreach & Skills Contest Waiver Recipients
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| **Retention & Completion Subcommittee - 20 Minutes** |  |
| **Committee Updates** | Ryan Stewart |  |  |
| **Financial Resources and Supports - 20 Minutes** |  |
| **Committee Updates** | Karen Ash & John Ginsburg |  |  |
| **Other** |  |
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| **Future Agenda Items** |  |
| Future Agenda Items |  |  |  |
| **Future Meeting Dates** |  |
| Our fall term meetings are not on a cycle due to varied schedules, but get established on the first and fourth Wednesday’s of each month starting in January, 2019.  * Monday, November 26th from 1:30 – 3:00 – Full committee
* Wednesday, December 19th from 1:30 – 3:00 – Full committee
* Wednesday, January 23rd, 1:30 – 3:00 – Full committee (will meet every 4th Wednesday of each month following)
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| ARC Subcommittee Meetings Dates/Times/Locations |
| **Retention/Completion** | **Access/Recruitment** | **Policy Steering** |
| **Lead: Ryan Stewart** | **Lead: Ariane Rakich** | **Lead: Jennifer Anderson** |
| **Date** | **Time** | **Room** | **Date** | **Time** | **Room** | **Date** | **Time** | **Room** |
| 10/15/2018 | 2:00-3:00 | CC126 | 10/15/2018 | 1:30 -3 | RR117 | 10/15/2018 | 2:00 -3:00 | CC105 |
| 11/14/2018 | 11:00 -12:00 | CC126 | 11/14/2018 | 11:00 -12:30 | RR117 | 11/16/2018 | 3:00-4:00 | CC105 |
| December | TBD | CC126 | 12/4/2018 | 11:00-12:30 | RR117 | Dec-18 | TBD |   |
| 1/9/2019 | 11:00 -12:00 | CC126 | 1/9/2019 | 11:00 -12:30 | RR117 | 1/9/2018 | 3:00-4:00 | CC105 |
| 2/6/2019 | 11:00 -12:00 | CC126 | 2/6/2019 | 8:30 - 10:00 | D126 | 2/13/2018 | 3:00-4:00 | CC105 |
| 3/6/2019 | 11:00 -12:00 | CC126 | 3/6/2019 | 11:00 - 12:30 | RR117 | 3/13/2018 | 3:00-4:00 | CC105 |
| 4/3/2019 | 11:00 -12:00 | CC126 | 4/3/2019 | 11:00 - 12:30 | RR117 | 4/10/2018 | 3:00-4:00 | CC105 |
| 5/2/2019 | 11:00 -12:00 | CC126 | 5/2/2019 | 11:00 - 12:30 | RR117 | 5/8/2018 | 3:00-4:00 | CC105 |
| 6/5/2019 | 8:30 - 9:30 | D126 | 6/5/2019 | 8:30 -10:00 | DJ206 | 5/12/2018 | 3:00-4:00 | CC105 |

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